

INFORMATION OBLIGATION - CLIENTS/CONTRACTORS

Pursuant to art. 13 sec. 1 and 2 of the Regulation (EU) No. 2016/679 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter: "GDPR") we would like to inform:

1. WHO IS THE CONTROLLER OF YOUR PERSONAL DATA?

The controller of your personal data is **MSDS LEGAL SZCZOTKA SZCZYGIĘŁ spółka komandytowa, ul. 1 Dywizji Pancerniej 45/106, 43-300 Bielsko-Biała, Poland, NIP: 5472075775, REGON: 240728336, KRS: 0000712134, ph. +48 33 498 37 35, e-mail: biuro@msdslegal.pl** (hereinafter: "the Controller").

You can also contact our Data Protection Officer at: 33 498 37 35, e-mail: iod@msdslegal.pl.

2. WHAT IS THE LEGAL BASIS FOR THE PROCESSING OF YOUR DATA? WHY DO WE PROCESS YOUR DATA?

We process your data within the scope of our business because:

- a) it is necessary to perform the contract or to take actions related to the conclusion of the contract (art. 6 sec. 1.b of GDPR),
- b) it is also necessary in order to fulfil the legal obligation imposed on the Controller (art. 6 sec. 1.c of GDPR).

Your personal data are processed also based on the legitimate interest of the Controller (art. 6 sec. 1.f of GDPR) that consists in:

- a) direct marketing of the Controller's services to the extent permitted by professional associations;
- b) any possible determination, assertion or defence of claims arising from the application of a contract if you are a party to it.

3. WHO CAN BE THE RECIPIENT OF YOUR DATA?

The recipients of your data may include our employees, entities cooperating with us, such as: accountants, dispatchers, postal operators, banks, IT service providers, appraisers, experts, translators, tax advisers, affiliated entities, administrative authorities, courts.

4. WILL WE TRANSFER YOUR DATA OUTSIDE THE EEA?

Please be informed that we do not intend to transfer your personal data to a third country (a third country is to be understood as a country outside the EU and the EEA).

5. FOR HOW LONG WILL WE PROCESS YOUR DATA?

Your data will be kept for the duration of the contract and after termination of the contract for the time necessary for possible determination, assertion or defence of claims and for the time necessary to fulfil the Controller's legal obligation arising, in particular, from the Accounting Act. Data processed on the basis of the legitimate interest of the Controller will be processed until you object.

6. What are your rights?

You have the right to access, rectify, delete or restrict the processing of data, as well as the right to transfer data, and the right to object. You may also lodge a complaint with the supervisory authority.

We do not make automated decisions about your data.

Provision of personal data is voluntary, but it is a condition for conclusion of a contract, and failure to provide data results in the inability to conclude or perform the contract, i.e. to provide legal assistance.

We also process personal data that have been transferred to us by our clients or contractors in order to provide legal assistance services on the terms and conditions specified hereinabove.